

1. Village of Lowellville – OEPA Letter

- a. Status – Authorized Contract
- b. Current Step – Reviewing documentation from the Village.
- c. Action Items –
 - i. ms – Review documents and prepare list of outstanding items/questions.
- d. Meetings –
 - i. Pre-Meeting: Tuesday, March 26th at 10:00 AM
 - ii. OEPA Negotiations Meeting: Wednesday, April 17th at 1:00 PM
- e. Questions

2. Youngstown-Lowellville Road Storm Water Improvements – CEI

- a. Status – Preparing Contract
- b. Current Step – Pending response from Village Administration.
- c. Action Items –
 - i. Village - Provide response to questions submitted on December 12th.
 - ii. Village – Schedule meeting with CT.
 - iii. ms – Finalize proposal, pending responses to questions below.
- d. Questions –
 - i. Would the Village prefer document to be prepared as a lump sum, not-to-exceed or another type of contract? (Village to respond)
 - ii. Which submittals will ms be expected to review? (Shop drawings, schedules, RFIs, payment applications, close-out documents, etc.) (Village to respond)
 - iii. What role will CT Consultants have in the review of shop drawings and other submittals directly related to their design? (Village to respond)

3. Village of Lowellville – North Side Fire Station (Not Under Contract)

- a. Status – No Authorized Contract
- b. Current Step – Determine timeline, budget, and scope of services.
- c. Action Items –
 - i. Village – Coordinate with Anna DeAscentis with Mahoning County Commissioners regarding ARPA funding.
 - ii. ms – Coordinate with Eastgate to identify funding sources.
 - iii. Village – Select alternative for design development.
 - 1. ms – Prepare proposal.
 - 2. ms – Schedule pre-application meeting with Mahoning County.
- d. Study –
 - i. Additional measurements are needed using GPR.
 - ii. Limitation: Obtaining measurements for the depth of slab, depth and width of T-beam.
 - iii. Assumptions: Minimum reinforcing.
 - iv. Destructive testing is not recommended on an older structure that has been supporting a large vehicle for an extended time with a basement underneath it. It is also more expensive and may not provide accurate status of the existing rebar.

Lisa Street 6/12/24

*James Justice Sr.
Mayor 6/12/24*

- e. Funding Sources –
 - i. Sen. Brown’s Office – FY2025 CDS
 - 1. Funding potentially available by January 2025
 - ii. Mahoning County – CDBG
 - 1. Income surveys require for the entire Village.
 - 2. Maximum funding limit: \$500,000.00.
 - 3. Funding potentially available by January 2025
 - iii. Mahoning County – ARPA funding
 - 1. Funding potentially available by January 2025
 - iv. Alternative: Eastgate Regional Council of Governments – Small government grant and revolving loan program through the Ohio Department of Commerce
- f. Questions –
 - i. Which alternative is to be used for design development? (Village to respond)
 - ii. What is needed to prepare a bid package? (ms to respond)
 - 1. Alternative selected for design development.
 - 2. Drawings, permit approval(s), technical specification sections.
 - iii. What is needed to get a permit from Mahoning County? (ms to respond)
 - 1. Assuming commercial application:
 - a. Zoning Permit
 - b. Stormwater Permit
 - c. Downspout Permit
 - d. Floodplain Permit/Approval
 - e. Driveway/ROW Permit
 - f. Sewer Tap Permit
 - g. Building Permit
 - i. Foundation
 - ii. Structural
 - iii. Framing
 - iv. Interior
 - v. Mechanical
 - 1. Electrical
 - 2. Plumbing
 - 3. HVAC
 - 4. Drainage
 - 2. Additional clarification regarding the permit process will be provided upon completion of a pre-application meeting with Mahoning County.
 - iv. Which is the better option Design/Bid/Build or Design/Build? (ms to respond)
 - 1. Design/Bid/Build would be the cheapest option.
 - 2. Construction Manager At-Risk (CMAR) would be approximately 7-10% more expense in our experience.
 - v. What is the time frame to get this built? (ms to respond)
 - 1. Depends on the selected alternative and permitting requirements.

4. Village of Lowellville – Mahoning County CDBG (Not Under Contract)

- a. Status – No Authorized Contract
- b. Current Step – Conduct income surveys due April 10th.
- c. Action Items –
 - i. Village – Select project area(s) to conduct income surveys.
- d. Questions

5. Village of Lowellville – Sen. Sherrod Brown FY2025 CDS (Not Under Contact)

- a. Status – Not Under Contact
- b. Current Step – Identify project, application is due March 22nd.
- c. Action Items –
 - i. Village – Select project to submit.
 - ii. ms – Prepare proposal to submit application.
- d. Questions